



Killarney Lutheran Summer Camp
1200 Chisholm Rd
Onsted, MI 49265
517-467-7603

Registered for _____

Dear Parents of _____.

We are happy to welcome your child to the 2019 Summer Camp Program. This letter contains important information and instructions for you and your child, please read over it carefully.



Michigan State Law (Act #116) requires the parent/guardian to complete several documents to admit a child to a State Licensed Children's Summer Camp. You will find documents enclosed that must be fill out completely BEFORE your child can be admitted into our program. This year you will notice that we condensed the parent signature forms all into one consent/waiver form. We hope this makes filling out forms easier for you. Please bring ALL forms to registration on the day of your arrival.

Michigan Child Record:

Please fill in ALL the required items. Note: you must include arrival and departure dates, as well as, insurance information, employment, photo & alternate authorized pick up persons.

Consent/Waiver Form

Read ALL sections carefully. Please sign ALL areas that apply. Please initial all activities for which you give your child permission to participate in. This does NOT require your child to participate; it simply allows them the ability to choose. ALSO ONLINE (click register & create a profile)



Please bring ALL signed documents with you when you bring your child to camp registration. A recent photograph, with your child's age and name on back, is required. If someone else is bringing your child a signed note is required.

Health History Form:

A physical exam is **not** required by a doctor, but sometimes helpful. Please fill out ALL items, especially if prescription medication will need to be administered while at camp. All medications and drugs must be turned into the Camp Health Officer at registration. All information is confidential. Please be as complete as possible and include mental health.



Prescription medications must be CURRENT and in the ORIGINAL CONTAINER. The child's own name, dosage, and frequency must be clearly listed for all PRN.

OTC: Killarney will NOT "routinely" dispense your non-prescription OTC med. You must have a Dr's prescription with frequency, dosage and a new unopened bottle.

NEW: Health Forms may be mailed to camp 7 days prior to camp to:

Camp Nurse, CAMP SESSION NAME (ie. Adventure A)
c/o Camp Killarney,
1200 Chisholm Rd,
Onsted, MI 49265



Packing: Use our packing list as a checklist for when you and your child pack for camp. The list may also be helpful when packing items to come back home. We appreciate your support, at home, by teaching campers the importance of not bringing prohibited items to camp. If you have questions regarding any items, please contact us. Prohibited items will be confiscated and returned at the end of the session. PLEASE LABEL ALL items with your name and keep your list as a reference.



Killarney encourages the use of **large clear plastic totes** or camp trunks. Both are typically large enough to accommodate all camp supplies, stacks nicely at the end of bunks, are easy to pack, and are convenient for campers finding daily items. Toiletry bags or shower caddies are also helpful at camp. Totes such as Rubbermaid or similar can be found in most stores. Trunks can be purchased at local discount retailers, outdoor supply stores, and online camping supply companies. If a trunk is not an option, suitcases, and duffels can also be appropriate (see packing list for details).

Check-In

Camp CHECK-IN: 3:00-5:30pm each Sunday (except for the following camps)

*Teen Camp 12-2, Sunday July 7

* Girls Camp 5:00-5:30pm Sunday, June 30

* Boys Camp: 5:00-5:30 Tuesday, July 30



Signs will be posted to assist you in your arrival and registration. To help make the process run smoothly and efficiently, we ask that you follow these registration procedures:

1. PARKING:



For the safety of campers and staff, please park **ONLY** in the designated parking a lot. No parking or driving up to cabins or other buildings. Drop off is a busy time with many people walking around. Our staff will be available to assist you in transporting your luggage from the parking lot to the check-in area. Once parked, a staff member will direct you to the **WELCOME TENT**. All campers will receive a name tag. Bags/Trunks will be checked in and left in a holding area.

2. CHECK-IN:



DINING HALL PAVILLION: Stop at the pre-check in table and pick up needed forms. At check in, you will need to turn in all paperwork and submit payment card with any registration balance, t-shirt purchase, and camp store credit. Killarney accepts cash, check, or money order. You may also pay your balance before check-in via mail or by credit online. Please feel free to speak with our Director or Assistant Director about any check-out changes, or other issues.

3. CABIN/TENT

Once checked-in, **staff will assist campers in moving their belongings from the holding area into their cabin or tent***. Staff will only be able to allow campers who have checked-in to move into the cabins/tent and choose their bunk. Staff are always available to help. **Once your child is checked-in with his/her counselor, we ask that they remain with their cabin group.**

4. HEALTH



ALL campers **MUST** have a health assessment and completed Health Form upon the first 24hours of entering camp. ALL CAMPERS, including those who have medications, open wounds, dietary/food allergies, or any special health instructions/concerns you **MUST** see the camp health officer before leaving your child. *Please note, for the safety of the camp community, children must not have a fever or anything communicable. You may be called back to camp if any of these are found (see attached).* After check-in, **please take your child and health form to the health office between 3:30-5:30pm. Our Health Officers would love to meet you!**

INFORM CAMP DIRECTOR PRIOR TO CAMP OF ANY FOOD ALLERGIES & MEDICAL CONCERNS. Omitting health or behavior information can lead to distress for your child and those around him/her. We will speak with our Health Supervisor to ensure we can meet your child's needs while at camp.

5. SWIM LEVEL

Swim assessments will be held following check-in and the next day.

6. CAMPER CHECK-IN ACTIVITIES:



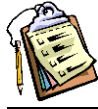
After check-in, campers will begin supervised camper activities.

To maintain a secure camp environment, we ask that **ONLY registered campers/staff be in the cabins/activity areas.** 6:00pm- Opening **DINNER** for campers/staff. Thank you for your support!



Summer Camp Teepee Village Outpost

Teepee Village is where we will house our Teen Campers. It will also be available for our older campers during various camps. To accommodate our growing camps/waitlists, upper grade campers may be graduated to Teepee Village/or tents for their camp stay. Tents will have raised cots. Campers will still have counselor groups and a cabin tent counselor. We are excited for our older campers to live in their very own unique Tent Village Camp with campers their own age. All other camp activities stay the same.



Check-out Times/ Closing Ceremony

Thank you for your cooperation in the check-in process and pick-up time procedures. It is our priority to be thorough and efficient. If you must arrive or depart before/after designated times, please notify the Camp Director to make arrangements.

CHECK OUT TIMES 5:30pm or 10:00am (See pick-up policy below)

Pathfinder (Sun-Fri), June 23-28: Check-out/closing is Friday, at 5:30pm

Girls Rock (Sun-Wed), June 30-July3: Wednesday 10:00am

Teen Camp (Sun-Thurs), July 7-11: Check-out Thursday at 5:30; CIT: 7/11-12 Friday at 4:30-5:00pm/Parent Meeting

Adventure Camps, A/July 14-20 Check out Sat 10am; B/July 21-27; Check-out Sat 10:00am

C/ Aug 4-9; Check out Fri 5:30pm

Explorer Boys Mini (Tuesday-Friday: July 30-Aug 2. Check out Friday 10:00am

CHECK OUT PROCEDURES

Closing Ceremony

Closing Ceremonies and check out will be in the pavilion (weather permitting). Please park in the parking lot and wait for your children to arrive at the pavilion area. Children will be brought down by staff in a processional. The program will continue with an opening devotion followed by skits, songs and awards. The closing will last approximately 1hour. We know you are eager to see your child, however, for safety, please meet your children at the pavilion, NOT at the cabin. If weather is severe, closing will be held at the Dining Hall.



SAFE PICK-UP PROCEDURES: Before, during and after the ceremony, all campers will remain with their counselors. Following the closing ceremony, campers can be picked up at designated group tables. Please wave, clap & video your child during the ceremony, but do NOT take your child before the check out process begins. At this point, **parents/authorized persons will be able to sign their child out from the group counselor and can be released. You may be asked to present your ID.** Belongings may be moved from the cabins following the closing ceremony.

Please follow these few steps before taking your child home: **Sign-out with your child's counselor (children who are not signed out may be reported as "missing" to the County), remove all belongings from the cabins, pick up any crafts, see the Health Officer for remaining meds (all meds left will be discarded after camp ends), and check the lost and found.**

Attention Parent/Guardians: If your child/ward is staying over for two or more consecutive sessions, you must pick them up between sessions (Excl those staying for our NEW Saturday camp July 22). Our camp will be closed immediately following the closing ceremony (see check-out times above). Michigan State Law requires that you, the parent/guardian, must take responsibility for your child/ward when camp is closed. Camp Killarney and its personnel will NOT release your child to anyone other than you or a person that you have listed as an authorized person.

In extreme cases, if you are unable to pick up your child/ward, you may call AND write a permission slip for a designee to take over responsibility for you. **At NO time will Camp Killarney take the responsibility for your child/ward when camp is closed.** Fees may be incurred at a rate of \$10.00 per ½ hour for any late pick-ups after 12 noon. Michigan State Law also REQUIRES the Camp Director to report abandonment to the Lenawee County Department of Social Services and Child Welfare.



NO SMOKING




PETS

Please refrain from smoking or bringing pets to check-in or check-out. Thank you.

Other Camp Info



T-shirts, Water Bottles, Camp Canteen/Store

If you purchased a shirt your child will receive it during the week. A limited number of t-shirts are available for purchase at check-in for \$15.  Water bottles with the camp logo will be for sale at check-in for \$10. This is a great option for summer camp! They come in two colors. Other novelties may be available at check-in. Limited supply available.

Parents can choose to leave a camp store canteen credit. You can purchase this online also. Items available at the canteen may be soda pop, water, candy, ice cream, stickers, etc. Canteen will be offered at a designated time during most days. Most items cost between 25¢ - \$1.00. Purchases are monitored and have a daily limit. Campers will receive a “credit card” with a dollar amount of your choosing. These laminated cards can be used and punched at the camp store. No refunds on store credit. (Nutritious snacks and treats are provided daily)

OPTIONAL Activities and Field Trips:



ALL CAMPS: Tie Dye Craft. Bring a white t-shirt.



ADVENTURE CAMP: Trips are camper electives. Choices vary per year & are not available in every session.

The Adventure Camp “Formal”

This summer campers in **Adventure Camp** will enjoy a camp tradition of participating in our all camp “Formal” and special dinner. Normally, we suggest campers bring along clothes that are ok to get dirty. However, during this special meal, camp staff will be getting dressed up to host a special FORMAL meal for all of the campers. If you choose, you may send along ONE special outfit (this can be a nice shirt, pair of shorts, sundress, or similar). This outfit can be designated as their formal outfit and WILL only be worn during the formal. This is still camp, so please keep that in mind when choosing that “special” outfit. Our staff is very excited to host this special camp event. It has always been a great meal with lots of fun



CAMPER MAIL POLICY If it fits in the box slot it can be left on check-in day.

NOTE: Killarney does not have adequate storage for “care packages” for 50 campers

Please feel free to mail your child letters at camp. “Mail Call” is an exciting scheduled part of our day! A letter or two from family and friends is fun! There are two options for sending mail to your child at camp.

LETTERS:

- 1: Mail it via the post office to Your Child, c/o Camp Killarney, 1200 Chisholm Rd, Onsted, MI 49265
Sometimes mailing a letter one to two days before camper arrival will ensure a timely delivery at camp
- 2: We will also provide parents with daily mail box slots at check-in.
We invite you to write letters, and discreetly deposit them into these mail slots. *Slots are approximately 5x10 in*
If it won't fit in the slot, we will ask that you take it home and mail it.

PACKAGES/LARGE ENVELOPES: Through the mail ONLY

- 1: Mail it via the post office to Your Child, c/o Camp Killarney, 1200 Chisholm Rd, Onsted, MI 49265
Sometimes mailing a letter one to two days before camper arrival will ensure a timely delivery at camp



PLEASE DO NOT MAIL FOOD, MEDICATION, CANDY, OR MONEY.

Contact the Camp?



How to CONTACT the Programs Office

Parents may call our direct line at **517-467-7603**. Our secretary will typically be in the office daily 7-6pm, with the exceptions of meals. Due to the nature of our programs, the Director and staff are in and out of the office throughout the camp day. A voice mail is available 24/7 for messages..

If there is an urgent matter that needs IMMEDIATE attention by our camp personnel and you feel that you cannot leave a message, you may call the Beach/Campground Office at 517-467-4511 and request a return call by the Camp Director. You may also email the Camp Director anytime at julie.campkillarney@gmail.com Emails and phone messages are checked daily.

Phone calls/e-mails/text messages Cell phones, text messaging, laptops, mobile communication devices are not allowed at camp. Camper phone calls are not routinely permitted. The Camp Director will notify parents directly if an issue needs parental attention We will work with you to solve the problem.. We welcome you to call the summer camp office and speak to the Director if you have concerns or want to know how your child is doing at camp.

We ask that you support us in creating a positive camp environment that develops honesty, independence, creativity and trusting relationships. We believe camp should be free of the distractions and stressors that sometimes can be related to the need to use electronic devices.



HOMESICKNESS-It's OK! It is important to remember that mild homesickness is a natural part of parent/child home separation. Although not all campers will experience homesickness, we expect some children to miss parts of being home...it means home is a great place! In fact, the skill learned in coping with mild homesickness is invaluable. If this is your child's first time at camp, try a sleepover at a friend or relatives home prior to camp.

Please partner with us in encouraging your child and reminding them that they can trust that you will return to pick them up at the end of their camp session. Always REFRAIN from making "pick up deals" with your child. From experience and research, this can often create a fear of attending. Assure them that you trust that the camp will take great care of them! Writing in a camp journal is a great way to share wonderful memories and new relationships with parents, siblings, and friends! Encourage your child to write down what they are doing so you can hear all about it at pick-up. Parents can write a journal while their child is away too. This can help parents adjust to their child being away too. This way you both have stories to tell each other when camp is over. Feel free to contact the Director to see how you child is doing at camp. ☺



Emergencies at home

Please be advised that emergencies, such as death in the family or loss of a pet, should and will be handled in a delicate manner. Please refrain from writing letters to children with news of any emergency. This can cause stress on your child and the children around them. If the emergency requires camper pick-up, it is often appropriate for us to simply inform the child that something has occurred at home and that their parent/guardian will be arriving to pick them up. The parent/guardian may choose to discuss the issue with the child once s/he is picked up from camp



HOW TO SUPPORT YOUR CAMP

Killarney also participates in Goodsearch.com. Use this as your search engine. Enter Camp Killarney as your charity and earn cash for camp. Enroll your RED Card at Meijer and Camp Killarney receives community rewards checks to support our programs. Visit our Amazon Wish List and purchase something for camp. You may also choose to designate your THRIVENT choice dollars to Killarney. Donate your car or RV to Charity and designate Camp Killarney as recipient. Amazon shoppers will soon be able to choose Killarney in their Amazon Smile accounts. We currently have an Amazon wish list. Do you know someone who wants to go to camp, but financially cannot afford it? Donate to Killarney anytime for camperships and programs.



ON THE WEB and FACEBOOK

We are on the web at www.killarneycamp.org Also, stay connected with Camp by “LIKING” us on Facebook. We hope to share news and events with you throughout the summer and year. Be sure to check out our Summer Camp BLOG!



We look forward to having your child in our summer camp this year. We thank you for choosing Killarney, for your support, and for your participation. Through playing, exploring, making new friends, and trying new things, your child will create memories that will last a lifetime. Camp is a place to play, learn, and inspire! We hope you find this information helpful. I love to hear your questions! If you, or your child, have any questions or concerns, please feel free to contact our office at 517-467-7603 or secretary.campkillarney@gmail.com I can also be reached by e-mail at julie.campkillarney@gmail.com . Visit our FAQ section on our website at www.killarneycamp.org

Sincerely,

Julie Dostal

Julie Pohl Dostal

Camp Director, BS, ACACD*

517-467-7603

julie.campkillarney@gmail.com



Killarney Lutheran Camp 1200 Chisholm Rd Onsted MI 49265
517-467-7603(Programs/Camps) 517-467-4511 (Beach/Campground)
www.killarneycamp.org

Copies of these forms are also available online at www.killarneycamp.org Click summer camp forms

*American Camp Association Certified Director